



**Island EMS  
OHS Meeting  
May 26, 2020 10:00am  
Charlottetown**

List of Attendees

Staff				
Jed Burt	Stacey Grant	Rebecca Bellefontaine	Jason Milligan	Wilfred O'Brien
Amy Keefe	Rodney Gallant			

Supervisors Management				
Amanda Landry	Claude Gavin	Shawn Westbury	Phillip Pollard	Jeremy Measham

Regrets				
Alice Rice				

Recording				
Paula Sherren				

- 1. Review Minutes/Actions from previous Meeting**
- 2. Action Items**
- 3. Base Inspections Due: July 28, 2020**

Agenda Item	Decisions/Actions
<b>1.0 <u>OLD HAZARD REPORTS</u></b>	
<b>O'LEARY – RODNEY GALLANT</b>	•
• Latching back doors – Charles is working on getting this done	
<b>ALBERTON – JASON MILLIGAN</b>	•
• Bay drains have been cleaned	
<b>SUMMERSIDE – JED BURT</b>	•
• GFI plugs and lightbulbs in the bay have been replaced.	
<b>CHARLOTTETOWN – STACEY GRANT</b>	•
• Orange tablet stands – Charles is looking at them as they come in.	
• QEH Cement barricade – Phil called Mike at the QEH. Not much else can be done by IEMS	
<b>MONTAGUE – ALICE RICE</b>	•
• Obtaining paving quotes	
• Company is coming to check for mold.	
• Upstairs step has been painted orange for visibility.	



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<b>SOURIS – WILFRED O’BRIEN</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>	•
<b>STRATFORD – REP NEEDED</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>	•
<b>MEDACOM ATLANTIC – REBECCA BELLAFONTAINE</b> <ul style="list-style-type: none"> <li>Parking lot light bulb is out. Call Alan MacLeod.</li> </ul>	•
<b>2.0 <u>NEW HAZARD REPORTS</u></b>	<b>Decisions/Actions</b>
<b>O’LEARY – RODNEY GALLANT</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>	•
<b>ALBERTON – JASON MILLIGAN</b> <ul style="list-style-type: none"> <li>Some lights in the bay are blown out.</li> <li>Bay doors – can chains be installed so that in a power outage the doors can be opened and closed?</li> <li>Sharps Boxed – need more big boxes and bags.</li> <li>MIH unit would like smaller yellow bio bags.</li> </ul>	<ul style="list-style-type: none"> <li>Claude – call Phil LeClair to change bulbs</li> <li>Claude – have someone look at the bay doors</li> </ul>
<b>CHARLOTTETOWN – STACEY GRANT</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>	•
<b>MONTAGUE – ALICE RICE</b> <ul style="list-style-type: none"> <li>N/A.</li> </ul>	•
<b>SOURIS – WILFRED O’BRIEN</b> <ul style="list-style-type: none"> <li>Garage leak fixed</li> <li>There are still razors in with the defibs which should have been removed long ago.</li> </ul>	<ul style="list-style-type: none"> <li>Phil – look into why there are still razors in the defibs</li> </ul>
<b>SUMMERSIDE – JED BURT</b> <ul style="list-style-type: none"> <li>General Discussion</li> </ul>	•
<b>STRATFORD – REP NEEDED</b> <ul style="list-style-type: none"> <li>General Discussion</li> </ul>	•
<b>MEDACOM ATLANTIC – REBECCA BELLAFONTAINE/AMY KEEFE</b> <ul style="list-style-type: none"> <li>General Discussion</li> </ul>	•
<b>3.0 <u>WCB</u></b>	
<b>CENTRAL –PHILLIP POLLARD</b> <ul style="list-style-type: none"> <li>1</li> </ul> <b>WESTERN – CLAUDE GAVIN</b> <ul style="list-style-type: none"> <li>0</li> </ul>	



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<b>EASTERN – SHAWN WESTBURY</b> <ul style="list-style-type: none"><li>• 0</li></ul> <b>MEDACOM – AMANDA LANDRY</b> <ul style="list-style-type: none"><li>• 0</li></ul>	
WCB claims can be filed 6 months after an incident occurred	
<b><u>4.0 WHIMIS</u></b>	
<ul style="list-style-type: none"><li>• N/A</li></ul>	
<b><u>5.0 FLEET</u></b>	
<ul style="list-style-type: none"><li>• Trucks are being sprayed with decontaminate on a weekly basis.</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>
<b><u>6.0 SUPERVISOR</u></b>	<ul style="list-style-type: none"><li>•</li></ul>
<b>CENTRAL –PHILLIP POLLARD</b> <ul style="list-style-type: none"><li>• General Discussion</li></ul> <b>WESTERN – CLAUDE GAVIN</b> <ul style="list-style-type: none"><li>• General Discussion</li></ul> <b>EASTERN – SHAWN WESTBURY</b> <ul style="list-style-type: none"><li>• General Discussion</li></ul> <b>MEDACOM ATLANTIC – AMANDA LANDRY</b> <ul style="list-style-type: none"><li>• General Discussion</li></ul>	
<b><u>7.0 OHS</u></b>	<ul style="list-style-type: none"><li>•</li></ul>
N/A	<ul style="list-style-type: none"><li>•</li></ul>
Meeting adjourned: 10:20 am	