



**Island EMS
OHS Meeting
April 28, 2020 10:00am
Charlottetown**

List of Attendees

Staff				
Alice Rice	Stacey Grant	Rebecca Bellefontaine	Jason Milligan	Wilfred O'Brien
Amy Keefe	Rodney Gallant	Jed Burt		

Supervisors Management				
Amanda Landry	Claude Gavin	Shawn Westbury	Phillip Pollard	

Regrets				

Recording				
Paula Sherren				

1. Review Minutes/Actions from previous Meeting
2. Action Items
3. Base Inspections Due: July 28, 2020

Agenda Item	Decisions/Actions
1.0 <u>OLD HAZARD REPORTS</u>	
O'LEARY – RODNEY GALLANT • N/A	•
ALBERTON – JASON MILLIGAN • N/A	•
SUMMERSIDE – JED BURT • GFI plugs and lightbulbs in the bay have been replaced.	•
CHARLOTTETOWN – STACEY GRANT • Orange tablet stands not tightening well. New stands are coming for the new trucks. Stacey will how Phil which stands aren't tightening.	•
MONTAGUE – ALICE RICE • Roof and windows have been fixed • Looking into driveway paving	•
SOURIS – WILFRED O'BRIEN • N/A	•



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<p>MEDACOM ATLANTIC – REBECCA BELLAFONTAINE</p> <ul style="list-style-type: none"> • Parking lot light bulb is out. Call Alan MacLeod. 	<ul style="list-style-type: none"> •
<p>2.0 <u>NEW HAZARD REPORTS</u></p>	<p>Decisions/Actions</p>
<p>O’LEARY – RODNEY GALLANT</p> <ul style="list-style-type: none"> • Do the back doors on the new trucks latch like the older ones? No they don’t but will look into what can be done to secure them. 	<ul style="list-style-type: none"> • Phil – talk to Charles about options for latching back doors.
<p>ALBERTON – JASON MILLIGAN</p> <ul style="list-style-type: none"> • Bay drains need to be drained 	<ul style="list-style-type: none"> • Claude – call to have the drains cleaned.
<p>CHARLOTTETOWN – STACEY GRANT</p> <ul style="list-style-type: none"> • At the QEH, there is a concrete barrier around the area where the ambulance pulls into the COVID section. It is crooked and makes it difficult for backing in. The QEH has been notified. 	<ul style="list-style-type: none"> • Phil – contact the QEH again about this barrier.
<p>MONTAGUE – ALICE RICE</p> <ul style="list-style-type: none"> • There is a mold concern, can an air quality test be done? • Top step going upstairs is a narrow step and some people almost fall down because it’s hard to see. • Issues with pulling the stretcher out of truck 76. It’s not catching on the hook. 	<ul style="list-style-type: none"> • Shawn – look into booking an air quality test • Alice will get bright spray paint and spray the narrow step. • Phil – look into the stretcher issue with 76.
<p>SOURIS – WILFRED O’BRIEN</p> <ul style="list-style-type: none"> • General Discussion 	<ul style="list-style-type: none"> •
<p>SUMMERSIDE – JED BURT</p> <ul style="list-style-type: none"> • General Discussion 	<ul style="list-style-type: none"> •
<p>MEDACOM ATLANTIC – REBECCA BELLAFONTAINE/AMY KEEFE</p> <ul style="list-style-type: none"> • General Discussion 	<ul style="list-style-type: none"> •
<p>3.0 <u>WCB</u></p>	
<p>CENTRAL –PHILLIP POLLARD</p> <ul style="list-style-type: none"> • 0 <p>WESTERN – CLAUDE GAVIN</p> <ul style="list-style-type: none"> • 0 <p>EASTERN – SHAWN WESTBURY</p> <ul style="list-style-type: none"> • 0 <p>MEDACOM – AMANDA LANDRY</p> <ul style="list-style-type: none"> • 0 	
<p>WCB claims can be filed 6 months after an incident occurred</p>	



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<u>4.0 WHIMIS</u>	
<ul style="list-style-type: none">N/A	
<u>5.0 FLEET</u>	
<ul style="list-style-type: none">General Discussion	<ul style="list-style-type: none">
<u>6.0 SUPERVISOR</u>	<ul style="list-style-type: none">
CENTRAL – PHILLIP POLLARD <ul style="list-style-type: none">General Discussion	
WESTERN – CLAUDE GAVIN <ul style="list-style-type: none">General Discussion	
EASTERN – SHAWN WESTBURY <ul style="list-style-type: none">Thank you to everyone for coming in for the N95 mask fit testing.	
MEDACOM ATLANTIC – AMANDA LANDRY <ul style="list-style-type: none">General Discussion	
<u>7.0 OHS</u>	<ul style="list-style-type: none">
N/A	<ul style="list-style-type: none">
Meeting adjourned: 10:45 am	