



Island EMS
OHS Meeting
Nov. 26, 2019 9:00am
Charlottetown

List of Attendees

Staff				
Alice Rice	Stacey Grant	Rebecca Bellefontaine	Jason Milligan	Wilfred O'Brien
Amy Keefe	Rodney Gallant	Jed Burt		

Supervisors Management				
Amanda Landry	Claude Gavin	Shawn Westbury	Phillip Pollard	

Regrets				

Recording				
Paula Sherren				

1. **Review Minutes/Actions from previous Meeting**
2. **Action Items**
3. **Base Inspections Due: Feb. 25, 2020**

Agenda Item	Decisions/Actions
1.0 <u>OLD HAZARD REPORTS</u>	
O'LEARY – RODNEY GALLANT <ul style="list-style-type: none"> • N/A 	•
ALBERTON – JASON MILLIGAN <ul style="list-style-type: none"> • N/A 	•
SUMMERSIDE – JED BURT <ul style="list-style-type: none"> • Claude will throw out all garbage and old jackets that are under the stairs in the bay 	•
CHARLOTTETOWN – STACEY GRANT <ul style="list-style-type: none"> • Two way speakers – Can the 2 way speakers be relocated in the trucks so that they are not behind the headrest of the seats. • Stacy will send pics of Code Cuffs to Phil 	•
MONTAGUE – ALICE RICE <ul style="list-style-type: none"> • N/A 	•



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<p>SOURIS – WILFRED O’BRIEN</p> <ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none">
<p>MEDACOM ATLANTIC – REBECCA BELLAFONTAINE</p> <ul style="list-style-type: none"> Amanda will send out memo to staff re: the procedures for Policy Check 10-33 Staging Policy – if any staff is not following the policy, an incident report is to be filled out and the staff will be spoken to. Comms staff will give more direction to medics as where to park. 	<ul style="list-style-type: none">
<p>2.0 <u>NEW HAZARD REPORTS</u></p>	<p style="text-align: center;">Decisions/Actions</p>
<p>O’LEARY – RODNEY GALLANT</p> <ul style="list-style-type: none"> General Discussion 	<ul style="list-style-type: none">
<p>ALBERTON – JASON MILLIGAN</p> <ul style="list-style-type: none"> General Discussion 	<ul style="list-style-type: none">
<p>CHARLOTTETOWN – STACEY GRANT</p> <ul style="list-style-type: none"> Confederation Bridge restrictions – why are ambulances allowed to cross when high sided vehicles are prohibited? Chtown Fire Dept not responding when requested. On a call involving a child being hit by a car, Ch’town fire was requested to attend but they did not come. 	<ul style="list-style-type: none"> Phil – contact Confed Bridge about their high sided restriction policy Phil will contact Chtown Fire Dept to discuss issues with the dept not coming when requested.
<p>MONTAGUE – ALICE RICE</p> <ul style="list-style-type: none"> Mice are suspected to be in the base. 	<ul style="list-style-type: none"> Shawn – call pest control to have trapped set.
<p>SOURIS – WILFRED O’BRIEN</p> <ul style="list-style-type: none"> General Discussion 	<ul style="list-style-type: none">
<p>SUMMERSIDE – JED BURT</p> <ul style="list-style-type: none"> General Discussion 	<ul style="list-style-type: none">
<p>MEDACOM ATLANTIC – REBECCA BELLAFONTAINE/AMY KEEFE</p> <ul style="list-style-type: none"> General Discussion 	<ul style="list-style-type: none">
<p>3.0 <u>WCB</u></p>	
<p>CENTRAL –PHILLIP POLLARD</p> <ul style="list-style-type: none"> 0 <p>WESTERN – CLAUDE GAVIN</p> <ul style="list-style-type: none"> 0 <p>EASTERN – SHAWN WESTBURY</p> <ul style="list-style-type: none"> 0 <p>MEDACOM – AMANDA LANDRY</p> <ul style="list-style-type: none"> 0 	



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WCB claims can be filed 6 months after an incident occurred	
<u>4.0 WHIMIS</u>	
<ul style="list-style-type: none">N/A	
<u>5.0 FLEET</u>	
<ul style="list-style-type: none">General Discussion	<ul style="list-style-type: none">•
<u>6.0 SUPERVISOR</u>	<ul style="list-style-type: none">•
CENTRAL – PHILLIP POLLARD <ul style="list-style-type: none">General Discussion WESTERN – CLAUDE GAVIN <ul style="list-style-type: none">General Discussion EASTERN – SHAWN WESTBURY <ul style="list-style-type: none">Transfer Belts – standard size belts will be purchased and put in the trucks. 50” and 70” belts.Staff are not keeping a spare uniform in their locker/vehicle which causes delays for service requirements when a uniform change is required. This will be brought up at the staff meeting. MEDACOM ATLANTIC – AMANDA LANDRY <ul style="list-style-type: none">General Discussion	
<u>7.0 OHS</u>	<ul style="list-style-type: none">•
N/A	<ul style="list-style-type: none">•
Meeting adjourned: 9:45 am	