



**Island EMS
OHS Meeting
Jan. 28, 2020 9:00am
Charlottetown**

List of Attendees

Staff				
Alice Rice	Stacey Grant	Rebecca Bellefontaine	Jason Milligan	Wilfred O'Brien
Amy Keefe	Rodney Gallant	Jed Burt		

Supervisors Management				
Amanda Landry	Claude Gavin	Shawn Westbury	Phillip Pollard	

Regrets				

Recording				
Paula Sherren				

1. Review Minutes/Actions from previous Meeting
2. Action Items
3. Base Inspections Due: Mar. 3, 2020

Agenda Item	Decisions/Actions
1.0 <u>OLD HAZARD REPORTS</u>	
O'LEARY – RODNEY GALLANT • N/A	•
ALBERTON – JASON MILLIGAN • N/A	•
SUMMERSIDE – JED BURT • N/A	•
CHARLOTTETOWN – STACEY GRANT • N/A	•
MONTAGUE – ALICE RICE • Bay Fan – put up a sign to tell staff how it should work	• Shawn – put up fan sign in bay
SOURIS – WILFRED O'BRIEN • N/A	•
MEDACOM ATLANTIC – REBECCA BELLAFONTAINE	•



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<ul style="list-style-type: none"> N/A 	
2.0 <u>NEW HAZARD REPORTS</u>	
O'LEARY – RODNEY GALLANT <ul style="list-style-type: none"> General Discussion 	<ul style="list-style-type: none">
ALBERTON – JASON MILLIGAN <ul style="list-style-type: none"> General Discussion 	<ul style="list-style-type: none">
CHARLOTTETOWN – STACEY GRANT <ul style="list-style-type: none"> Code White Patients at QEH – Should medics be involved in this situation? <ul style="list-style-type: none"> We will reach out to other Medavie Services to inquire what their policies are QEH Ambulance Entrance – it is very dark and the crosswalk leads to the driveway. It's hard to see pedestrians. 	<ul style="list-style-type: none"> Shawn – contact other services re: Code White patient policies Phil - contact QEH re: lighting at ambulance bay entrance
MONTAGUE – ALICE RICE <ul style="list-style-type: none"> St. Peter's Roadside Post – is it an actual post? A Souris truck was posted there in the last storm. 16 Hour Rule – once staff hit the 16 hour mark does the Fatigue Policy kick in? Why are the staff allowed to continue driving if they choose? Management will always send a 3rd medic if there is a chance that the transport will go over 16 hours. Management will discuss this issue. 	<ul style="list-style-type: none"> Shawn will look into St. Peter's posting Management discuss 16 Hour Rule.
SOURIS – WILFRED O'BRIEN <ul style="list-style-type: none"> General Discussion 	<ul style="list-style-type: none">
SUMMERSIDE – JED BURT <ul style="list-style-type: none"> After freezing rain, can the snow clearing company salt the parking lot? The company can be called to come back and salt the lot. 	<ul style="list-style-type: none">
MEDACOM ATLANTIC – REBECCA BELLAFONTAINE/AMY KEEFE <ul style="list-style-type: none"> The back storage room needs to be cleaned out. 	<ul style="list-style-type: none">
3.0 <u>WCB</u>	
CENTRAL – PHILLIP POLLARD <ul style="list-style-type: none"> 1 WESTERN – CLAUDE GAVIN <ul style="list-style-type: none"> 2 EASTERN – SHAWN WESTBURY <ul style="list-style-type: none"> 1 MEDACOM – AMANDA LANDRY <ul style="list-style-type: none"> 0 	
<p style="color: red;">WCB claims can be filed 6 months after an incident occurred</p>	



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<u>4.0 WHIMIS</u>	
<ul style="list-style-type: none">N/A	
<u>5.0 FLEET</u>	
<ul style="list-style-type: none">General Discussion	<ul style="list-style-type: none">
<u>6.0 SUPERVISOR</u>	<ul style="list-style-type: none">
CENTRAL –PHILLIP POLLARD <ul style="list-style-type: none">General Discussion WESTERN – CLAUDE GAVIN <ul style="list-style-type: none">General Discussion EASTERN – SHAWN WESTBURY <ul style="list-style-type: none">Corona Virus – MHS companies are having weekly meetings. HPEI is keeping us up to date. Dispatch is asking all callers if they’ve travelled to China in the last 21 days if the caller is reporting flu like symptoms. MEDACOM ATLANTIC – AMANDA LANDRY <ul style="list-style-type: none">General Discussion	
<u>7.0 OHS</u>	<ul style="list-style-type: none">
N/A	<ul style="list-style-type: none">
Meeting adjourned: 9:45 am	