



**Island EMS  
OHS Meeting  
Jan. 7, 2020 9:00am  
Charlottetown**

List of Attendees

Staff				
Alice Rice	Stacey Grant	Rebecca Bellefontaine	Jason Milligan	Wilfred O'Brien
Amy Keefe	Rodney Gallant	Jed Burt		

Supervisors Management				
Amanda Landry	Claude Gavin	Shawn Westbury	Phillip Pollard	

Regrets				

Recording				
Paula Sherren				

- 1. Review Minutes/Actions from previous Meeting**
- 2. Action Items**
- 3. Base Inspections Due: Feb. 25, 2020**

Agenda Item	Decisions/Actions
<b>1.0 <u>OLD HAZARD REPORTS</u></b>	
<b>O'LEARY – RODNEY GALLANT</b>	•
• N/A	
<b>ALBERTON – JASON MILLIGAN</b>	•
• N/A	
<b>SUMMERSIDE – JED BURT</b>	•
• N/A	
<b>CHARLOTTETOWN – STACEY GRANT</b>	•
<ul style="list-style-type: none"> <li>• Two way speakers – Volume will have to be adjusted manually by staff</li> <li>• Code Cuffs – Phil will order some</li> <li>• Confederation Bridge High Sided Vehicle Policy – Phil spoke to Gerard Sigsworth, he said if it is not safe, they would not let us cross. If staff feel it is unsafe they can fill out the Refusal To Work form.</li> <li>• Chtown Fire Not responding when requested – Phil spoke to the Chief and he needs specific details of calls when this occurs.</li> <li>• Sharps Containers – we can't get a new style but will keep looking for</li> </ul>	



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<ul style="list-style-type: none"> <li>a solution.</li> <li>Air System – needs to be cleaned</li> </ul>	
<b>MONTAGUE – ALICE RICE</b> <ul style="list-style-type: none"> <li>No mice have been caught but no others sign of them either.</li> </ul>	•
<b>SOURIS – WILFRED O’BRIEN</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>	•
<b>MEDACOM ATLANTIC – REBECCA BELLAFONTAINE</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>	•
<b>2.0 <u>NEW HAZARD REPORTS</u></b>	<b>Decisions/Actions</b>
<b>O’LEARY – RODNEY GALLANT</b> <ul style="list-style-type: none"> <li>Emergency food box has been restocked.</li> </ul>	•
<b>ALBERTON – JASON MILLIGAN</b> <ul style="list-style-type: none"> <li>Snow removal around doors – can they snow removal company clear this? No, base staff can do it.</li> <li>Emergency food box has been restocked.</li> </ul>	•
<b>CHARLOTTETOWN – STACEY GRANT</b> <ul style="list-style-type: none"> <li>General Discussion</li> </ul>	•
<b>MONTAGUE – ALICE RICE</b> <ul style="list-style-type: none"> <li>Code 10-33 – concerns over the safety issue of all airways being open with this code is triggered. The hostile patient/person may hear it as well. Nothing can be done, the airways can’t be shut down.</li> <li>Bay Heat vs Base heat – look into a heating pump</li> <li>Bay fan – people keep shutting it off</li> </ul>	• <b>Shawn get quotes for heating pump.</b>
<b>SOURIS – WILFRED O’BRIEN</b> <ul style="list-style-type: none"> <li>Stairs have been fixed by Brent.</li> </ul>	•
<b>SUMMERSIDE – JED BURT</b> <ul style="list-style-type: none"> <li>Emergency food box has been restocked.</li> </ul>	•
<b>MEDACOM ATLANTIC – REBECCA BELLAFONTAINE/AMY KEEFE</b> <ul style="list-style-type: none"> <li>General Discussion</li> </ul>	•
<b>3.0 <u>WCB</u></b>	
<b>CENTRAL –PHILLIP POLLARD</b> <ul style="list-style-type: none"> <li>0</li> </ul> <b>WESTERN – CLAUDE GAVIN</b> <ul style="list-style-type: none"> <li>0</li> </ul> <b>EASTERN – SHAWN WESTBURY</b>	



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<ul style="list-style-type: none"> <li>• 0</li> </ul> <p><b>MEDACOM – AMANDA LANDRY</b></p> <ul style="list-style-type: none"> <li>• 0</li> </ul> <p>WCB claims can be filed 6 months after an incident occurred</p>	
<b><u>4.0 WHIMIS</u></b>	
<ul style="list-style-type: none"> <li>• N/A</li> </ul>	
<b><u>5.0 FLEET</u></b>	
<ul style="list-style-type: none"> <li>• Crews leaving dirty trucks is still an issue. This may lead to discipline.</li> <li>• Speeding – 3 instances in the last few months</li> <li>• Equipment is being taken out of off duty trucks without a notice being left in the truck regarding equipment taken.</li> <li>• New trucks coming first of February</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b><u>6.0 SUPERVISOR</u></b>	
<p><b>CENTRAL – PHILLIP POLLARD</b></p> <ul style="list-style-type: none"> <li>• General Discussion</li> </ul> <p><b>WESTERN – CLAUDE GAVIN</b></p> <ul style="list-style-type: none"> <li>• General Discussion</li> </ul> <p><b>EASTERN – SHAWN WESTBURY</b></p> <ul style="list-style-type: none"> <li>• General Discussion</li> </ul> <p><b>MEDACOM ATLANTIC – AMANDA LANDRY</b></p> <ul style="list-style-type: none"> <li>• General Discussion</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b><u>7.0 OHS</u></b>	
N/A	<ul style="list-style-type: none"> <li>•</li> </ul>
Meeting adjourned: 9:45 am	